

West Virginia Board of Professional Surveyors
Minimum Standards for Boundary Surveys
Plat Requirements – 23CSR5-7.3(g)(1 through 16)
Effective: May 1, 2008

Plat Title: _____ **PS:** _____

(g) A plat shall be prepared for all boundary or partition surveys and subdivisions and be to a scale large enough to show significant details. The following information shall be shown on the plats, when applicable:

- (1) A north arrow and the meridian used as the basis of directions (bearings); Yes No _____
- (2) The outlined area of the property and all significant parts, including streets, alleys and nonlotted areas of a subdivision; Yes No _____
- (3) The name and location of any significant creeks, rivers or roads within the scope of the survey; Yes No _____
- (4) The measured length and direction of each straight boundary line by distance, bearing and quadrant; Yes No _____
- (5) Reference or tie lines by direction and distance to significant monuments and objects; Yes No _____
- (6) The description of all corners or reference monuments, including whether the monuments were found or set; Yes No _____
- (7) The evidence of any possession and claim areas and potential encroachments, including any overlaps or gaps, compared to the location of the record boundary line; Yes No _____
- (8) The tax map and parcel number, if available, of all the tracts or parcels shown on the plat; Yes No _____
- (9) The names of the current or past owners of the subject property, or both, and the adjoining landowners; Yes No _____
- (10) The current conveyance references for the subject property and the adjoining landowners; Yes No _____
- (11) The area, acreage or square footage, of the property; Yes No _____
- (12) The title of the plat for reference when recording; Yes No _____
- (13) General location information including the municipality, district, county, state, watershed and other information that will aid in locating the subject property; Yes No _____
- (14) A written or graphical scale, or both; Yes No _____
- (15) The date of the survey; Yes No _____
- (16) The name, address, license number, signature and seal of the surveyor in professional charge. Yes No _____